Each vendor must send a current California Seller’s Permit by April 15, 2020. For more information, contact the California State Board of Equalization at (800) 400-7115, or visit their website at http://www.boe.ca.gov.

Each food vendor is required to also have a current Santa Clara County health permit and provide a total of $100 in meals over the course of the event to feed the Powwow Head Staff. For more information on the health permit, contact Santa Clara County Department of Environmental Health at (408) 918-3400, or visit their website at http://www.sccgov.org/portal/site/scc.

Vendor Fees

<table>
<thead>
<tr>
<th>Vendor Type</th>
<th>Completed Application</th>
<th>Non-refundable App. Fee Check ($25)</th>
<th>Booth Payment</th>
<th>CA Sellers Permit</th>
<th>Environmental Health Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts (single)</td>
<td>☐</td>
<td>☐</td>
<td>$450</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Arts (double)</td>
<td>☐</td>
<td>☐</td>
<td>$850</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Food</td>
<td>☐</td>
<td>☐</td>
<td>$900</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Info</td>
<td>☐</td>
<td>☐</td>
<td>$100</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

*Arts & Crafts Booth Fee includes a mandatory electricity fee. Generator will be provided for Arts & Crafts Booths.

**Food Booths must bring their OWN generator and a California regulated fire extinguisher, which will not be provided. Food Booths must adhere to our sustainability efforts and are required to use only paper and compostable products. Plastic and Styrofoam are prohibited.

NOTICE: Prices for Single and Double Space Arts & Crafts have been updated and increased by $50 after 10+ years to ensure that all Stanford Powwow facility fees are covered.

Vendor Permits

- Each vendor must send a current California Seller’s Permit by April 15, 2020. For more information, contact the California State Board of Equalization at (800) 400-7115, or visit their website at http://www.boe.ca.gov.
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Application Checklist

Completed Applications must have these documents and payments:

NOTICE: Applicants are required to mail two separate checks ($25 non-refundable Application Fee AND Booth Payment) in order to be considered. If an application is rejected, only the booth payment will be sent back to applicant. If applicant has a current, valid California seller’s permit, please send a photo copy with application.

Please sign below to indicate applicant understands and acknowledges the important notice above.
### General Information

*Please write legibly!

<table>
<thead>
<tr>
<th>Name of Booth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth Type</td>
</tr>
<tr>
<td>Arts/Craft Single ☐ Arts/Craft Double ☐ Food ☐ Info ☐</td>
</tr>
<tr>
<td>Contact Name</td>
</tr>
<tr>
<td>Tribal Affiliation</td>
</tr>
<tr>
<td>Are you an artist selling your works?</td>
</tr>
<tr>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>Mailing Address</td>
</tr>
<tr>
<td>Phone Number</td>
</tr>
<tr>
<td>Fax Number</td>
</tr>
<tr>
<td>Email address</td>
</tr>
</tbody>
</table>

### Vendor Questions

Your answers may be a determining factor in your application.

Please feel free to attach extra sheets if necessary.

What ways do you as an artist or vendor contribute to the Native American Community? How would the presence of your booth add to the 49th Annual Stanford Powwow? Would your booth contribute to our environmental sustainability efforts?

What has been your participation in the Stanford Powwow before? Have you ever applied or been a vendor in a previous years?
Do you have any special needs? i.e. wheel chairs, etc. for assessing the booth location assignments on the powwow grounds layout

If you have a booth location preference, see next page.

Vendor Instructions

Attach a description of the items to be sold/displayed at your booth and a price list, if applicable.

- **Arts & Crafts Vendors**: Submit several close-up photos and a written description of the artwork that you intend to sell and a price list. **Photos MUST be included**.
- **Food Vendors**: A copy of your menu, including a description of the dishes you serve AND a price list is required.
- **Information Booths**: Please describe the information or the service to be provided and send samples of any information you wish to distribute.

**PLEASE ATTACH SEPERATELY**

<table>
<thead>
<tr>
<th>Method of Payment</th>
<th>Money Order □</th>
<th>Check □</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>List Check or Money Order Numbers:</strong></td>
<td></td>
</tr>
<tr>
<td>Application Fee</td>
<td>Booth Fee</td>
<td></td>
</tr>
</tbody>
</table>

*Booth Fee: The amount specific to your booth type must be covered by one check/money order. Booth Fee checks will not be cashed until all accepted parties are notified. If an applicant is not accepted to this year's powwow the check will be returned in full.*

Mail Completed Application to:

49th Annual Stanford Powwow, Attn: Booth Committee
P.O. Box 20090, Stanford, CA 94309

NOTE: Please be advised that applications will not be collected or signed for until January 7th when the holiday break ends. Please **DO NOT** request a signature confirmation upon delivery of application as the booth committee (all students) will be unable to sign for it. **Instead**, we will send an email confirmation that we have received your application upon collection after the 7th.

Or

Email: powwowboothstanford@gmail.com WITH subject: Vendor Application-[INSERT YOUR NAME]
For information on how to submit the application online, please check powwow.stanford.edu.
Booth Preference Selection

Please circle the booth number you prefer. Vendors applying for a double booth, please select two booth numbers that are side by side.

THIS DOES NOT GUARANTEE THAT YOU WILL BE ASSIGNED THIS BOOTH!

**Food Booth Vendors** – Please circle one booth between A – L.

**Arts & Crafts Booth Vendors** – Please circle one (doubles select two) booth between 1 – 88.

**Information Booths** – Please circle one booth between 89 – 102.

### Booth Map

![Booth Map Image]

1. Volunteer Check-In
2. SAIO Sales
3. Alumni & Admissions
4. Arena
5. Booths 1-102

**Legend**
- A
- B
- C
- D
- E
- F
- G
- H
- I
- J
- K
- L